

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
September 8, 2016

Public Notice posted September 6, 2016, 4:30p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the 8th day of **September, 2016 at 5:40p.m.** in the Wilburton City Hall Council chambers, President Terry Haynes presiding. Mayor Brinlee was absent. The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINNGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: Wilburton Fire Department Chief David Donoley, Item #4

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 11, 2016.
2. DISCUSS AND TAKE ACTION TO APPROVE AUGUST 2016 CLAIMS FOR PAYMENT.
3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL SEPTEMBER 9 THROUGH OCTOBER 13, 2016.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO COMBINE AND APPROVE THE FIRST THREE ITEMS ON THE AGENDA: APPROVE THE MINUTES OF AUGUST 11, 2016 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR AUGUST 2016; AND APPROVE PAYMENT OF PAYROLLS FOR SEPTEMBER 9 THRU OCTOBER 13, 2016.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINNGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE THE BID FROM EMERGENCY APPARATUS MAINTENANCE, INC., FOR APPROXIMATELY \$8,765.00 TO CONDUCT 8 EQUIPMENT TESTS, REPACK HALE PUMP, AND REBUILD TANK. WFD Ch Donoley stated the bid is from a Ft. Smith company. The maintenance was prompted as WFD is scheduled for an ISO Inspection 15 November, the results of which determine the insurance rates for Latimer County businesses and families. The current rate is 5 assigned at the last inspection in 1996. The inspection includes fire trucks, fire plugs, and equipment such as air packs, bunker gear, etc. With successful testing, the trucks meet the certification requirements. FY16-17 budget included funding for some new equipment, but not enough to cover purchase of required equipment for 6 trucks.

Councilman Littlejohn ask the condition of the fire plugs in the City to which Water Maint Supervisor Mike Elder replied of the 175 plugs approximately 30 to 50% will require replacement. Ch Donoley stated the critical fire plugs (hospital and schools) must be replaced while some can be replaced at a later date. Of the 12 EOSC fire plugs tested today, 5 needed replacement.

Councilman Sims asked if they have an idea what required purchases will cost to completely equip the trucks for the ISO inspection. Ch Donoley stated the requirement will be 3 air packs per each of 4 trucks at \$6,000 each. City Clerk Blankenship stated the requested amount (\$8,765) for the testing is available in the WFD maintenance budget.

President Haynes stated the volunteer firemen work very hard all year to protect our citizens and the Council "needs to support them, to give them everything we can."

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE BID FROM EMERGENCY APPARATUS MAINTENANCE, INC FOR \$8,765.00 TO CONDUCT EQUIPMENT TEST, REPACK HALE PUMP AND REBUILD TANK.

Upon roll call, members present voted as follows:			
LITTLEJOHN	Yes	MINNGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. **PRESENTATION BY MS. DEBBIE VEGA, RECYCLING/ PARKS & RECREATION/COMMUNITY DEVELOPMENT DIRECTOR. NO ACTION NECESSARY.** Ms. Vega presented a summary of past and future grants, accomplishments, and events thru her office, some in conjunction with other organizations, to include the DEQ “S” program which has eliminated 1700 old tires from community; qualified Wilburton to be only one of two Oklahoma cities designated “Playful City”; qualified City for grants thru KaBoom! for \$20,000 playground equipment for Joe Roberson Park; conducted two runs June and July with proceeds designated for community garden; conducted “Blast Ball” for 3 to 4 yr olds; received KOB Paint Grant (working with EOOSC Softball Team to paint building on Main Street); working with Choctaw Nations for Recycling partnership; incumbent President for Latimer County Coalition planning Community Block Party 24 September at Rosebure Park with movie and other events; applied for several grants to include \$500 Safety Grant thru OMAG; \$25,000 Playground Grant; grants for WPD, EOOSC, WPD, Street Department and museum; grant for City beautification for rose bushes and fruit trees; and have Zombie Run scheduled 8 October to raise funds for playground material. Councilman Littlejohn congratulated Ms. Vega, “Fantastic job on getting the Playful City Award.”

6. **DISCUSS AND TAKE ACTION TO APPROVE MOVING NOT MORE THAN \$6,776.67 FROM RECYCLING FUNDS FOR DR. PEPPER SNAPPLE/KABOOM! GRANT MATCH.** Ms. Vega presented drawings showing possible two options for equipment purchase through P Dr. Pepper Snapple//KaBoom! Grant award of \$20,000 for playground equipment for Joe Roberson Park. She described each option indicating both are handicap accessible. She stated since Wilburton residents’ input ensured winning the grant, the residents will vote to select preferred Option 1 or Option 2. She also presented Option C with a stationary train for toddlers for future acquisition. Ms. Vega stated the funds are available for purchase of the winning option. Councilman Littlejohn asked if there is an issue with internal transfer of funds. Attorney Wes Brown stated there is no issue moving funds internally from one fund to another.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE MOVING NOT MORE THAN \$6,776.67 FROM RECYCLING FUNDS FOR DR. PEPPER SNAPPLE/KABOOM! GRANT MATCH.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE AIRPORT FAA REIMBURSEMENT REQUEST #6 FOR AIP PROJECT NO. 3-40-0107-006-2015 FOR \$24, 880.00 TO DRAW DOWN FUNDS AND ISSUE PAYMENT.** City Clerk Blankenship stated the funds are available for drawdown which will be 90% of available funds, with 10% remaining for final drawdown.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE FAA #6 REIMBURSEMENT REQUEST FOR AIP PROJECT NO. 3-40-0107-006-2015 FOR \$24, 880.00 TO DRAW DOWN FUNDS AND ISSUE PAYMENT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. **NEW BUSINESS:**
President Haynes stated he wanted to bring to the City Council results of meeting he attended 6 September at the USDA Conservation District Office with several other organizations discussing the need for long term plans to bring to code the City Lake and dam. As a result of a survey, the dam’s rating changed from low to high hazard based on the impact that flooding would have on the structures located below the dam. Even though built 50 years ago, the dam itself is secure; however, the determination was made to rehabilitate it and raise the lake level by 10 feet which will raise the water supply by 40% to 50% and increase the water supply for 150 years. This process will take approximately 3 years. The plan calls for the cost to be jointly paid; the first step is obtaining an engineer design.
Councilman Littlejohn indicated his pleasure stating they had wanted to do this long ago but could not afford it, adding this would be prime time to update the Water Intake Purifying Structure.
President Haynes added there are several areas that should be updated to make the City Lake well used for recreation to include updating tables, parking, bathrooms, etc. He stated he’ll keep the Council informed as the meetings are held and organizational plans made. He indicated the City Councilmen/women are welcomed to attend the meetings. He will additionally invite the City employees when their expertise is needed.

9. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO ADJOURN AT 6:25PM.

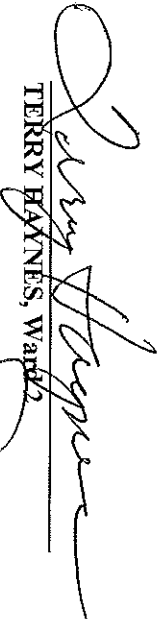
Upon roll call, members present voted as follows:


LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		


CINDEE BLANKENSHIP, City Clerk

//ABSENT
STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4


JULIA KENDALL, Ward 5